

# Boone County Purchasing

**Brijanna Purdy**  
Buyer



5551 S. Tom Bass Rd.  
Columbia, MO 65201  
Phone: (573) 886-4394

---

## MEMORANDUM

TO: Boone County Commission  
FROM: Brijanna Purdy - Buyer  
DATE: October 8, 2025  
RE: 26-22SEP25 – HVAC Services - Term and Supply

The Bid for HVAC Services Term and Supply opened on September 22, 2025. Three bids were received. Upon the completion of the bid evaluation, Facilities Management, Road & Bridge, and Purchasing recommend award as follows for the lowest and best bids in the following order for emergency repair work:

Primary Supplier: Harold G. Butzer (C001046)  
Secondary Supplier: Air Systems, L.L.C. (C001047)  
Tertiary Supplier: Environmental Engineering, Inc. (C001048)

For non-emergency repair work, quotes will be obtained from each of the awarded contractors for each project.

The Term and Supply contract period is January 1, 2026 through December 31, 2026 with Four (4), one-year renewal periods. Invoices will be paid from department 6100 – Facilities and Grounds Maintenance, account 60100 – Building Repairs / Maintenance and department 2047 – R&B Facilities Maintenance & Custodial, account 60100 – Building Repairs / Maintenance.

ATTACHMENT: Bid Tabulation

cc: Bid File  
Jody Moore, Facilities Management  
Greg Edington, Road & Bridge